

The Gransdens Sportsfield and Recreational Association
Minutes of the Committee meeting 08/05
Held at 9 Sand Road on Wednesday 15 October 2008

1. Present

Chris Turner (CT), Celia Chignell (CC), Nik Johnson (NJ), Charlie Whinney (CWh), Claire Walton (CWA), Ian Darroch (tennis club) (ID), Barry Girling (BG)

2. Apologies

Kate Caldwell

3. Matters arising from the minutes:

ACTION 04.1: The COIF account belongs entirely to the tennis club. A separate account will need to be set up for GSRA funds raised.

ACTION 04.2: A mini meter will be installed by Premier Electrical on 16 October 2008 costing £219 (inc VAT) to measure electricity used by the tennis club lights. In addition to gain a better understanding of electricity use by the nursery, electricity meter readings will be taken at the beginning and end of Christmas week when the nursery is not in operation.

ACTION 04.3: No license exists for the tennis club.

ACTION 04.4: Beverly Hoare has accepted the 12% increase in rent from 1 December 2008.

ACTION 04.5: GSRA insurance was renewed with the Norwich Union. [ACTION 1: BG to review the policies with the Parish Council in April in order to obtain the best possible renewal quote for 2009/10].

ACTION 04.6: Mrs Hayley will allow the GSRA to use her private sewer. Mrs Barlow does not know the extent of the liability for the sewer crossing under her field and was not keen to give her permission. [ACTION 2: CC, CWh and Martin Smith to continue talks with Mrs Hayley].

ACTION 03.7: Still waiting for nursery sewage volumes from Beverly Hoare.

ACTION 04.7: Term of the Sportsfield lease confirmed to be October 2018.

ACTION 03.21: BG has spoken to Potton Ltd regarding the cost of the shed and they will consider supporting the costs. [ACTION 3: BG to follow up and also to find out their views on the indoor sports hall consultation questionnaire.]

ACTION 04.8: Marisa Crook has passed on details to CWh about a suitable shed for storage costing around £2,500 (including installation). CWh has written to HDC planning department to arrange a preliminary meeting about the storage facility and indoor sports hall.

ACTION 04.9: The current nursery license is dated 1 November 2006 for a term of 3 years. [ACTION 4: CWA to provide a copy to CC and copy of the back page to BG]

ACTION 04.10: Martin Smith, Alasdair Dodds and Barry Girling all agreed to be trustees of the GSRA. Their details were passed on to Lynne Taylor.

ACTION 04.11: Required checks on the trustees have been performed.

ACTION 04.12: The ball committee paid the rent and gave a £1,500 donation.

ACTION 04.13&14: The sports hall questionnaires went out with the October Roundabout. There have been 11 responses to date. [ACTION 5: CWa to put reminder article in the December Roundabout] [ACTION 6: CWa to approach MakroArt and DCNorris as major local employers for their views].

ACTION 04.15: [ACTION 7: All to ensure that questionnaire feedback sessions are booked with each organisation prior to the end of December 2008].

ACTION 04.16: Nik has written to the police and has a reference number for the night. He has declined the police's offer of traffic control. Nik is in the process of contacting Gamlingay fire brigade and has notified residents close to the field.

ACTION 04.17: The marquee is available for Spillage and the PTA will erect it.

ACTION 04.18: A bonfire night meeting was held (see item 5 below)

ACTION 04.19: A notice about the fireworks event was placed in October's Roundabout.

4. Minutes of the Previous Meeting: the minutes were approved.

5. Bonfire Night

NJ's meeting at the Crown and Cushion went well with the Roundabout Revellers offering much support for the night. Posters have been put up around the villages and flyers distributed via the school, play group and nursery. Ticket sales through the school have been good.

A skip will be required [ACTION 8: NJ to source]

Fireworks have been ordered and will be delivered to CWa. Trevor Bounford and Andrew Fogg are in charge of the fireworks.

The Roundabout Revellers will organise a float and take the money at the entrances. They will also run the bar. Chris Clark has ordered a barrel of beer and Gill Elwood will source cans of beer and wine (for mulled wine) on sale or return from the village shop.

Scouts will organise the barbecue and tents for food and bar.

Guides organised glow sticks last year. [ACTION 9: NJ to confirm that guides will sell glow sticks this year.] [ACTION 10: ID to ask Vicky Darroch to order glow sticks].

The school is organising a Guy competition.

There will be no collection buckets on the night.

6. Insurance obligations

It was agreed that to cover the insurance obligations regarding child welfare the GSRA will write to all affiliate clubs by email each year on 15 September asking them to confirm by 30 September that their policies and procedures are up to date. [ACTION 11: CWa to check the sub clauses of

the insurance to ensure that this is adequate] [ACTION 12: CWa to send email out for this year's confirmation].

7. Constitution

The GSRA may require a child protection officer.

The two options were discussed and it was agreed that there will be a vote at the next meeting. Only one member of the Parish Council will vote. The option receiving the most votes will be taken to the AGM.

8. Car Park

A meeting of interested groups (GSRA, playgroup and Parish Council) will be called to discuss the needs with an independent engineer in order to agree a specification that can be put out to tender. Once the cost of the work has been determined the amount to be contributed by each of the interested groups can be agreed.

HDC paid for the block work under the glass collection bins and will need to be asked before moving.

[ACTION 13: ID to ask John Cobbs, a contractor for Counter Balance, if he would act as the independent engineer][ACTION 14: CC to talk to Barbara Boddington and Des Merrill]

9. Treasurer's report

The Treasurer's report is attached.

In 2008 two suppliers maintain the grass field and edges at an estimated cost of £2,900. In 2009 one supplier will be appointed to make an estimated saving of £800. GGPC will terminate the contract with CCCBroomfields prior to the end of 2008 and appoint Peter Round for 2009. GGPC will percept for £1,850, the GSRA must fund the cost of extras estimated to be £250. [ACTION 15: CWh to terminate the edge cutting contract with Steve Wilson].

The £800 saving and the £800 new annual income from children's football (GYFC and MidBeds) will cover the increased annual costs of insurance £400, electricity £700 and water £100.

10. AOB

Pavilion break in and new keys

The locks will be changed and new keys distributed [ACTION 16: CWa]. Two of the CCTV cameras were not working at the time of the break in and will cost £200 to repair. The housing units are perishing and will need to be replaced over the next 12 months at a cost of around £1,000. Kevin Diss is organising the repair and replacement.

Hedge cutting will cost around £600. [ACTION 17: CWh to get quotes]

Sports Relief Mile could be done with two laps of the field. The event takes place in March. [ACTION 18: All to consider whether the GSRA wants to organise an event]

Gransden Chequers FC is not contributing towards the maintenance of the field. A meeting is required to discuss. [ACTION 19: CWh to arrange a meeting]

Meeting with Greenfields Nursery went well and Beverley agreed to the request for increase in fees. She is keen to work with the GSRA.

Tennis Club representative, ID, stated that the club has a good relationship with the GSRA and wishes for all affiliates to contribute a reasonable annual fee. [ACTION 20: CT to present the current annual contribution by affiliate at the next meeting].

11. Next meeting:

Wednesday 26 November 8pm at 22 Church Street